

Standing Orders
Envelopes
One Off Gifts

Charitable Giving Declaration

Your completion and return of this declaration will enable us to recover tax on **all** gifts you make to Bishop's Stortford Baptist Church, who is supporting Holiday Bible Week. We may ask you, from time to time, to reconfirm your tax status.

Name	Title	First name(s)	Surname
Write in block capitals			

Address
Write in block capitals

_____ Post Code _____

This declaration confirms my wish to make gifts to or via Bishop's Stortford Baptist Church under the Gift Aid Scheme and applies to all gifts made by me from 6th April 2007. I understand that I must pay an amount of income Tax or Capital Gains Tax in the relevant tax year equal to any tax reclaimed by the Bishop's Stortford Baptist Church in that period.

I confirm that I am a UK taxpayer, resident in the UK for tax purposes and that I will advise the Bishop's Stortford Baptist Church (Treasurer or Gift Aid Treasurer) if this situation changes.

Please see notes overleaf

Signature		Date	
-----------	--	------	--

Gift Aid Number		to be completed by the Treasurer or Gift Aid Treasurer
-----------------	--	--

This portion of the form will be completed by the Treasurer or Gift Aid Treasurer and returned to you

Your Gift Aid Number is Please insert this number on all envelopes etc containing gifts so that tax can be claimed

If you do forget your number you could insert your name on your envelopes etc

Name	
------	--

Notes

Giving can be by standing order and/or envelopes. Envelopes must be identifiable and therefore you will be given a Gift Aid Number. This number is used to maintain confidentiality.

Unless you give special instructions for standing orders and/or clearly mark gift envelopes, all donations will go into the General Fund. Where you specifically identify a cause (e.g. New Building Fund, Communion, Famine Relief, Youth Work, Baptist Missionary Society, Home Mission, Six Villages Youth Worker Project, Gaston Green Chapel, HBW and so on) the Deacons will endeavour to meet your directions for the gifts and will consider the tax reclaimed for the same purpose. In these instances, if tax to be recovered in any tax year is less than £20, the reclaim may go into the General Fund to reduce administration.

In **all** cases, where cheques are used, they must be made payable to **Bishop's Stortford Baptist Church.**

If you have any queries please contact either David Hurley or Geoffrey Gosling

Notes

- Giving can be by standing order and/or envelopes. Envelopes must be identifiable and therefore you will be given a Gift Aid Number. This number is used to maintain confidentiality.
- Unless you give special instructions for standing orders and/or clearly mark gift envelopes, all donations will go into the General Fund. Where you specifically identify a cause (e.g. New Building Fund, Communion, Famine Relief, Youth Work, Baptist Missionary Society, Home Mission, Six Villages Youth Worker Project, Gaston Green Chapel, HBW and so on) the Deacons will endeavour to meet your directions for the gifts and will consider the tax reclaimed for the same purpose. In these instances, if tax to be recovered in any tax year is less than £20, the reclaim may go into the General Fund to reduce administration.
- In **all** cases, where cheques are used, they must be made payable to **Bishop's Stortford Baptist Church.**
- If you have any queries please contact either David Hurley or Geoffrey Gosling